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CITY OF MEDICINE

CITY OF DURHAM | NORTH CAROLINA

DATE: October 1, 2012

TO: Thomas J. Bonfield, City Manager

THROUGH: Wanda S. Page, Deputy City Manager

FROM: Bertha T. Johnson, Director of Budget & Management Services
Jim Reingruber, Principal Budget Analyst

RE: Request to amend the FY2012-13 Budget including recognizing encumbrances brought forward and amending other budget, grant, and internal service spending plan ordinances and resolutions

EXECUTIVE SUMMARY

The Budget and Management Services department is recommending adjustments to several budget, grant, and internal service spending plan ordinances and resolutions. A summary of all actions for impacted operating funds is shown in the table below:

General Fund	\$ 3,655,028.73
Emergency Telephone System Fund	\$ 312,853.92
Debt Service Fund	\$ 14,562,260.50
Water and Sewer Fund	\$ 1,697,430.59
Transit Fund	\$ 408,650.64
Solid Waste Disposal Fund	\$ 1,276,387.11
Storm Water Fund	\$ 225,594.72
Ballpark Fund	\$ 135,421.84
Parking Facilities Fund	\$ 409,777.33
Durham Performing Arts Center Fund	\$ 100,000.00
Total	\$ 22,783,405.38

RECOMMENDATION

The Administration recommends the City Council adopt a budget ordinance amending the City of Durham Budget Ordinance, Fiscal Year 2012-13, the same being Ordinance #14302 to recognize encumbrances brought forward, and make other needed ordinance adjustments.

The Administration recommends the City Council adopt the FY 2011 5303 Metropolitan Transit Planning Grant Project Ordinance (GPO) Superseding GPO #14075.

The Administration recommends the City Council adopt the Section 5316, Job Access Reverse Commute, and Section 5317, New Freedom GPO Superseding GPO #13563.

The Administration recommends the City Council adopt the Section 5316, Job Access Reverse Commute GPO Superseding GPO #13884.

The Administration recommends the City Council adopt the City of Durham and City of Raleigh Long Range Transportation Plan Revenue Element GPO Superseding GPO #13577.

The Administration recommends the City Council adopt the FY 2013 5303 Metropolitan Transit Planning Grant Project Ordinance (GPO).

The Administration recommends the City Council adopt the FY 2011 Transit Planning and Capital GPO Superseding GPO # 14282.

The Administration recommends the City Council adopt the FY 2012 Transit Planning and Capital GPO Superseding GPO # 14283.

The Administration recommends the City Council adopt the FY 2009 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 13810.

The Administration recommends the City Council adopt the City of Durham and NCDOT Intelligent Transportation Systems Strategic Deployment Plan GPO Superseding GPO # 13782.

The Administration recommends the City Council adopt the FY 2010 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14006.

The Administration recommends the City Council adopt the FY 2011 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14104.

The Administration recommends the City Council adopt the FY 2012 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14267.

The Administration recommends the City Council adopt the FY 2010 City of Durham and FTA Section 5307STPDA GPO Superseding GPO # 13848.

The Administration recommends the City Council adopt the FY 2013 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14293.

The Administration recommends the City Council adopt the FY 2012 Executive Office of the President, Office of National Drug Control Policy High Intensity Drug Trafficking Areas GPO superseding GPO # 14259.

The Administration recommends the City Council adopt the FY 2012 Target GPO.

Finally, the Administration recommends the City Council adopt a Resolution superseding Resolution #9822 to amend the Risk and Employee Insurance Internal Service Funds Fiscal Year 2012-13 Financial Plans for the purpose of recognizing encumbrances brought forward.

BACKGROUND

When an ordinance requires amending, the revised ordinance requires City Council approval. Budget and Management Services typically brings two to four budget amendments forward each year for City Council approval. The intention is to combine amendments for efficiency. This amendment revises the operating budget, several grant project ordinances, and the internal service fund spending plan resolutions.

ISSUES/ANALYSIS

The budget ordinance allows for any encumbered funds at the end of the previous fiscal year to be automatically re-appropriated in the subsequent year. This amendment recognizes those dollar amounts in the revised ordinance. These encumbered amounts included: \$3,542,728.73 in the General Fund; \$54,086.92 in the Emergency Telephone System Fund; \$1,697,430.59 in the Water and Sewer Fund; \$331,949.64 in the Transit Fund; \$1,276,387.11 in the Solid Waste Fund; \$225,594.72 in the Stormwater Fund; \$135,421.84 in the Ballpark Fund; and \$409,777.33 in the Parking Fund. Total operating budget encumbrances equal \$7,673,376.88.

The Durham Performing Arts Center transfer from the General Fund in FY 2012 of \$100,000 proved to not be necessary. This amendment makes a transfer back from the DPAC to the General Fund for that amount.

This amendment adds \$14,265,270.86 to the Debt Service fund in equal revenues and expenses to capture a debt refunding.

The Stormwater Fund is transferring \$12,300 to the General Fund for the City's second year portion of the GIS Topographic project. The County funded the other half of the project. Stormwater funded the City's portion with a carryover in FY 2012. Funds are available in FY 2013 from savings realized for lower Risk Fund contributions.

The Emergency Telephone System Fund is carrying over \$258,767 in preparation for an issue pending in the City Attorney's Office.

The City pays the County a 1% fee for tax collections. Enterprise and other funds that receive direct tax support must budget for this fee. This was inadvertently omitted from the FY 2013

adopted budget for the Transit Fund - \$76,701, and the Debt Service Fund - \$296,590. This amendment corrects that omission.

The Department of Transportation is amending several grant project ordinances. The majority of these serve to close out those grants and match the ordinances to actual activity. They are a mixture of Transportation Planning and Transit grants.

The Police Department is amending one grant project ordinance related to High Intensity Drug Trafficking Areas. This was necessary to recognize an additional \$50,000 from the funder, bringing that grant total to \$316,343. They are also recognizing a grant from Target for \$2,300.

ALTERNATIVES

The City Council could chose not to approve the budget amendments.

FINANCIAL IMPACT

The approval of this budget amendment will slightly benefit the General Fund undesignated fund balance because of the \$100,000 transfer back from the DPAC. The encumbrances brought forward were already designated, so do not affect undesignated fund balance in any of the funds.

The Transportation Grant Project Ordinances do not materially affect current year activities. Most are simply closing out previous grant years.

The Police grants will provide for some one-time training opportunities and initiatives.

The resolution to establish a new spending plan for Internal Service Funds replaces the adopted spending plan with a new spending plan. The purpose of this is to simply recognize the encumbered carry forwards in those two funds.

SDBE INFORMATION

Not applicable.

ATTACHMENTS:

- Budget Ordinance amending the City of Durham Budget Ordinance, Fiscal Year 2012-13, the same being Ordinance #14302.
- FY 2011 5303 Metropolitan Transit Planning Grant Project Ordinance (GPO) Superseding GPO #14075.
- Section 5316, Job Access Reverse Commute, and Section 5317, New Freedom GPO Superseding GPO #13563.

- Section 5316, Job Access Reverse Commute GPO Superseding GPO #13884.
- City of Durham and City of Raleigh Long Range Transportation Plan Revenue Element GPO Superseding GPO #13577.
- FY 2013 5303 Metropolitan Transit Planning Grant Project Ordinance (GPO).
- FY 2011 Transit Planning and Capital GPO Superseding GPO # 14282.
- FY 2012 Transit Planning and Capital GPO Superseding GPO # 14283.
- FY 2009 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 13810.
- City of Durham and NCDOT Intelligent Transportation Systems Strategic Deployment Plan GPO Superseding GPO # 13782.
- FY 2010 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14006.
- FY 2011 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14104.
- FY 2012 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14267.
- FY 2010 City of Durham and FTA Section 5307STPDA GPO Superseding GPO # 13848.
- FY 2013 City of Durham and NCDOT Section 104(f) and Section 133(b) (3)(7) Transportation Planning GPO Superseding GPO # 14293.
- 2013 UPWP Grant Agreement
- Police High Intensity Drug Trafficking Areas GPO superseding GPO # 14259.
- Police HIDTA Grant Agreement
- Police Target GPO.
- FY 2012-2013 Internal Service Fund Resolution superseding Resolution # 9822.

